

Community College of Philadelphia

The Path to Possibilities™

TO: College Community

FROM: Stephen M. Curtis *Stephen M. Curtis*

DATE: June 12, 2012

SUBJECT: IWC Minutes

This is to inform you that I have taken the following actions on recommendations made to me by the Institution-Wide Committee spring 2012:

Approved the revisions to Article III Section 2 of the Student Code of Conduct:

- The current coding system was eliminated. Now, each violation is identified by title as opposed to a numerical system. The violations are listed in alphabetical order.
- The verbiage that describes each violation was updated for clarity and placed in alignment with industry standards and current policies.
- Articles III.2.C. and III.2.O. were separated into individual violations to provide more clarity regarding the action being cited.
- Arson was added as a violation.
- Assembly was added as a violation.
- Campus Demonstration was removed as a violation.
- Bomb/Bomb Threat was added as a violation.
- Contracts were added as a violation.
- False Alarms or Falsely Reported Fire Alarms was added as a violation.
- Fire-Protection Equipment was added as a violation.
- Obstruction of Teaching was added as a violation.
- The Posting Policy was updated using language from the current policy. The Office of Student Activities was changed to the Office of Student Life in the description.
- The Sexual Harassment definition was rewritten to specifically address student behavior.
- Solicitation was added as a violation.
- Harassment was expanded to include bullying.
- Trash was added as a violation.

Approved the Involuntary Leave of Absence Policy;

Approved the revisions to Article IV of the Student Code of Conduct. The revision will more clearly define the informal and formal judicial processes as well as the student appeals process focusing on clarity of wording and formatting. Changes also will more clearly define the informal process for handling disruptive behavior and obstruction of teaching in the classroom to make it align with College policy;

Approved the revisions to Associate in Arts in Psychology. The changes in the curriculum are:

- Creation of a new course PSYC 167 (Foundations of Statistical Methods for Social and Behavioral Sciences) which will replace Math 251 (Statistics for Science).
- Creation of a new course PSYC 210 (Experimental Research Methods in Psychology) which will replace a general elective.
- Rename and revise PSYC 110 (Applied Psychology: Principles of Behavior in Everyday Life). The new name will be Descriptive Research Methods in Psychology;

Approved the revision to Youth Work Academic Certificate. The change to the certificate involves removing CIS 100, which no longer exists as an option;

Approved the revisions to the Medical Assisting Program, effective summer 2012:

- AH 201- CPT and ICD Coding will replace AH 200 – Basic CPT Coding;
- Add AH 101 – Introduction to Health Care Professions;
- Delete MA 250 – Medical Office Laboratory Procedures and incorporate its content into MA 110 and MA 115;
- Replace BIOL 109 and BIOL 110 with a new course, BIOL 108, Essentials of Anatomy and Physiology;
- Prerequisites will be added to MA 115 – Medications and Medical Specialty Procedure; and
- The MA Program will be revised to reflect a decrease in the number of credits to graduate from 67 to 64.

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